

Keeping Safe: guidance and information for students and parents (Educare)

Under no circumstances should students come into College if they, or any member of their close family, is displaying symptoms of COVID-19. They should stay at home and follow government advice on self-isolation.

If a student becomes unwell during the day, they will be isolated in a safe space and parents contacted to collect immediately.

Social Distancing

All students and staff must follow the 2 metre social distancing rule at all times. This includes during break, lunch or when moving around the site. Students will be challenged if they do not adhere to this or congregate in groups of more than two. Students will be told to leave the College site and parents informed if they do not follow social distancing.

Clothing

Students do not need to wear uniform. Clothing should be washable and changed immediately on getting home. Children should not wear the same clothing on following days unless it has been washed.

Travelling and Arriving at College

- You should walk, cycle or be dropped off by car – do not use public transport.
- Please enter the College site through the Westcott Close entrance and Main Reception only.
- Hand sanitiser will be available on entry.
- Please go straight to the College Hall where socially distancing seating will be set out.
- Please be on time for College. You should arrive between 8.30 and 9.00am. If you arrive early you should wait in a socially distanced manner outside.
- Parents dropping off or collecting students are welcome to park on site but should stay with their vehicle at all times and not park by the Sports Hall or Lower School
- Students should not congregate on the way to or from College.

In 'lessons'

- Students will be in groups of no more than 15 students (a 'bubble').
- Students will be allocated a computer for their use, they will not be able to use any other computer other than the one allocated to them.
- There will be an allocated recreation area for each 'bubble' where exercise and sport will be supervised.
- The member of staff will remain 2m away from students. Staff may also be wearing a visor to protect students and themselves, especially if they are moving around the room.
- Hand sanitiser, cleaning materials, tissues will be available in the room
- If a member of staff touches the work of students, they will do so wearing disposable gloves

Around College

- Toilets will be open, however they will be monitored from the corridor outside, to ensure that students do not congregate in them
- Please bring any food or drink you need with you – you will not be able to buy anything on site or use drinking fountains

Student welfare and safeguarding

- The Compass facilities (including student services) will remain closed to all students for the foreseeable future.
- There will always be a member of the safeguarding and inclusion teams 'on call' in College.
- If a student needs to speak to safeguarding or inclusion staff they will need to inform the staff they are with, to access this on call facility.
- All students will need to stay with their allocated staff and not move around the College site independently to look for other staff members.
- Safeguarding staff can still be accessed via email on safeguarding@egguckland.com if a student wants to send a message independently from speaking to the staff they are with.

Implications of not adhering to guidance

- Safety of our students, staff and wider community is paramount.
- As always, the College has the highest expectations of behaviour and conduct around the College, which must be adhered to.
- If a student is found to be wilfully breaking any of the safety guidance which has been put into place, and/or their conduct has the potential to put other students or staff at risk then they will be removed from circulation with immediate effect.
- Students will be removed by inclusion staff who will contact home and request that the student is collected immediately.
- The Principal's decision about whether a student can continue to access this provision will be final, if the guidance is continually not adhered to, and others are put at risk.