EGGBUCKLAND COMMUNITY COLLEGE

Principal: **Heather Lilley**
Westcott Close, Plymouth, PL6 5YB *Tel:* 01752 779061
Email: mailbox@eggbuckland.com Website: www.eggbuckland.com

21st October 2026

Dear Parent / Carer,

Work Experience 2027: three days to step into the world of work

From **Wednesday 10th to Friday 12th February 2027**, every student in Year 10 and Year 12 will swap the classroom for the workplace. There will be no lessons during these three days; instead, each student will spend every day with their host employer, seeing first-hand what working life is really like.

Work experience is one of the most valuable opportunities your child will have at Eggbuckland: a chance to try out a career they are curious about, discover strengths they didn't know they had, grow in confidence and add real experience to their CV. For many young people, it is the moment their plans for the future start to take shape.

Why three days?

From 1st September 2026, changes to safeguarding law and updated Department for Education guidance (Keeping Children Safe in Education 2026) mean an adult who supervises a young person on more than three days in a rolling 30-day period may now need an enhanced DBS check. Many employers – especially small, local businesses – could not arrange these in time. Keeping placements to three days means employers can host our students without them, opening the door to the widest range of workplaces. Your child's safety remains our priority: every placement is still approved by the school, with the employer's risk assessment and health and safety information checked first.

Finding a placement – now is the time to start

Students, supported by their families, should find their own placement. Think about the careers your child is excited by and the people you know – relatives, friends, neighbours, local businesses and clubs. The best placements often begin with a confident phone call or email. Help with CVs and cover letters is available in tutor time and at our **Careers Cafés (Tuesdays and Thursdays, Break 2, Library)**. If your child is struggling, our Careers and Pastoral Teams will help.

How it works: Unifrog

We use Unifrog (www.unifrog.org) to manage placements, collecting the employer's risk assessment, health and safety information and your consent. There are three simple steps:

- **Agree the placement with the employer first.** Only log a placement once the host has confirmed it.
- **Log it on Unifrog.** Your child adds the placement using the Placements tool on their Unifrog homepage. **Please check the details carefully – the whole process relies on this information being accurate.**
- **Unifrog does the rest.** It emails the employer, you and the school for the information and permissions needed – please look out for this email and respond promptly.

Helpful guides: Unifrog's placement guides, 'How to… use the Placements tool' (with a short animation explaining the process) and 'How to help your child find a work placement', which is full of practical advice for families.

Thank you for your support. If you have any questions, please contact the Careers Team at **careers@eggbuckland.com**. Work experience is a real chance for your child to take their first steps towards their future – we can't wait to hear where they go and what they discover.

Kind regards

Angus Calderwood
Assistant Principal

Westcountry Schools Trust. Registered address: Harford Road, Ivybridge, Devon PL21 0JA.
A charitable company limited by guarantee registered in England and Wales. Company number: 07398467